



Annual Report

Deanship of Development and Quality

Academic year 1437-1438



Deanship of Development and Quality in lines

The Deanship of Development and Quality (DDQ) is a supporting deanships at Prince Sattam bin Abdulaziz University. The DDQ was established in accordance with the approval of the Custodian of the Two Holy Mosques under Supreme Directive No. 7013 / M on 28/9/1431, aiming at achieving high ranks of internal quality, establishing an effective quality system and enhancing its implementations in University community.

Tasks of the DDQ

1. Developing general strategies to implement the quality assurance system in all units of the university.
2. Building up an integrated internal system for continuous self-evaluation
3. Disseminating the culture of quality and academic accreditation and continuous improvement among the university staff.
4. Measuring the quality of university performance in all of the university's units.
5. Providing support and advice to the academic and administrative units of the university regarding quality assurance and academic accreditation.
6. Establishing coordination with the National Commission for Academic Accreditation & Assessment (NCAAA) and working based on its systems and regulations.
7. Exchanging experiences with similar centers and units in Saudi universities to contribute to the development of the university.
8. Developing and improving the skills of the university staff.

Vision

Excellency in the development of the university performance.

Mission

Continuous development and improvement of the university's quality performance in accordance with local and international quality assurance standards to achieve outstanding outputs.

Strategic Objectives

1. Establishing the culture of quality in the university's activities and practices.
2. Establishing and developing performance indicators system.
3. Preparing the university and its academic programs to obtain the academic accreditation.
4. Developing an effective quality management system.
5. Developing the abilities and skills of the university staff to ensure the quality of performance

Dean's Message

In the name of Allah, most gracious and merciful

Prince Sattam bin Abdulaziz University seeks to improve its educational outcomes and improve the performance of its administrative and academic units since its inception. In this aspect, the Deanship of Development and Quality has been established to contribute to the enhancement of the culture of development and quality at all levels of the University.

The Deanship of Development and Quality also gives a considerable attention to the support of the university's units by providing the necessary training for the staff to improve their performance as well as follow up the performance of the various units and provide feedback to them. Further, the Deanship of Development and Quality keeps to open all channels of communication with all stakeholders with a belief of the importance of working as a team achieving the excellence for the University at all local, regional and international levels as well as attaining the KSA 2030 Vision.

We supplicate to Allaah for assistance and guidance.

Dean of Development and Quality
Dr. Fahad bin Saad Al-Sahali

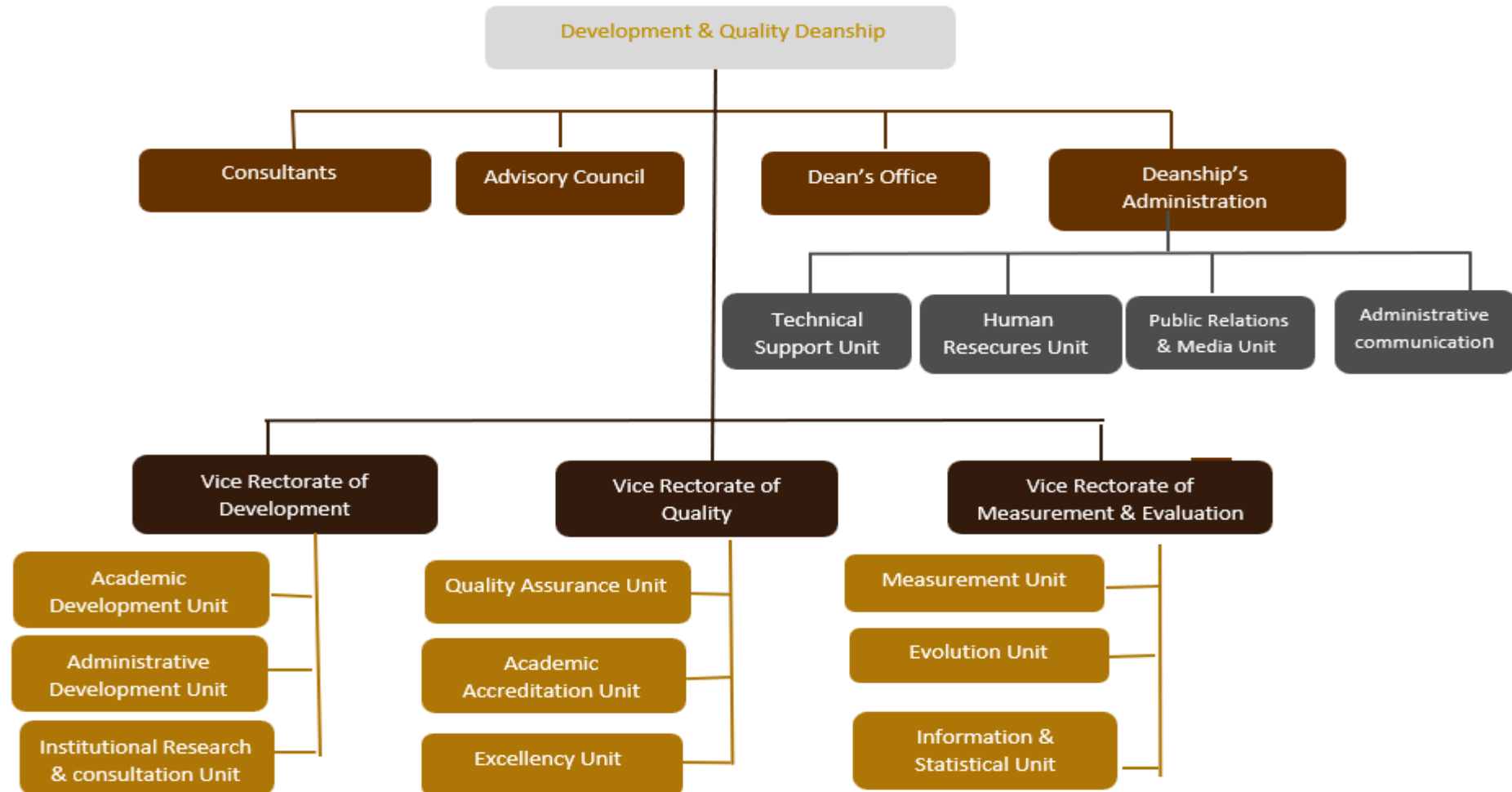
Quality Policy

Prince Sattam bin Abdulaziz University aims at giving its stakeholders from those interests, students and the entire community an image that it is one of the best providers of university educational services. In this regard, all academic and administrative staff of the university are fully responsible and committed to achieving the highest satisfaction for our stakeholders by meeting their requirements and anticipating their expectations with a belief that the University would contribute to the provision of quality outcomes of graduates who are able to compete in the labor market and serve their country. In order for this to be achieved, PSAU implements the following policy:

Disseminating and implementing quality concepts to all employees of the university.

- Building up strong relationships with the university clients ensuring long-term success by continuously meeting their requirements and expectations.
- Committing to provide an educational service in an academic environment conforming to local and international standards.
- Enhancing the value of teamwork and the use of team group mechanism in the execution of duties, developmental projects and processes of continuous improvement.
- Establishing and supporting the principle of continuous improvement of educational services and their related supportive services.
- Developing the skills of faculty members and the alike other staff through training and self-learning programs.
- Establishing, implementing and improving the quality assurance system at the university in accordance with the requirements of the international standard for quality systems ISO 9001

Organization Structure of Development & Quality Deanship



Council of the Deanship of Development and Quality

Dr. Fahd bin Saad Al-Sahli, President

Dr. Hassan bin Nasser Al-Thurwi, Trustee

Dr. Eid Abu Al-Ezz, a Member

Dr. Galal Al-Ash'ari, a Member

Dr. Alsayed Saleem, a Member

Dr. Naglaa Mustafa, Member

Dr. Nadia Ragab, a Member

Mr. Munif Al-Anzi, a Secretary



Developing the skills of university staff

Bases and areas of training

Based on the vision and mission of the Deanship of Development and Quality, the Deanship implemented its training program for the academic year 1437-1438 AH to achieve its objectives in spreading a culture of quality and developing the skills of university employees. Ensuring their achievement, improving their quality, and using modern technologies in teaching and academic advising. As well as providing them with the necessary knowledge to meet the requirements of quality and academic accreditation.

The training plan of the Deanship of Development and Quality was based on a number of bases, the most important of which were the vision, mission and objectives of the Deanship, as well as the training needs and priorities of the university's employees.

The training plan for this year focused on several fields, most notably the field of quality system and the field of teaching and learning methods, in addition to a number of other fields.

Training plan for the academic year 1437-1438

The training plan for this year was implemented in several ways, ensuring the comprehensiveness and diversity of training and benefiting from all internal and external expertise. The workshops and training programs were divided as follows

1- Internal workshops

It means the training workshops whose implementation was relied on the qualified university cadres to provide workshops and training workshops. The distribution of the workshops and the number of attendees for each workshop.

2. Training courses carried out by third parties

These are the workshops that the Deanship uses foreign experts to carry out these them, which greatly contribute to the transfer of diverse experiences from different educational environments. This year, the Deanship has used the British Council.

3. External workshops

The Deanship was not limited to holding internal workshops and programs, but also nominated fifty-one faculty members of the national cadres in the men's and women's sections to attend thirteen workshops presented by the NCAAA, Education and Training Evaluation Commission and the Academic Leadership Center.

Support and follow-up of university units

First, Support and follow-up of the academic units of the university

Within the framework of the Deanship of Development and Quality's endeavor to verify the effectiveness of quality assurance systems in the university's faculties and academic programs, the trend was to activate support and follow-up visits as one of the basic activities to achieve the Deanship's mission and strategic objectives; As these visits are the real source of knowledge of the effectiveness of the internal quality assurance systems in the faculties of the university, and the extent to which they meet the standards and requirements of quality assurance, and to follow up on the progress made by the faculties and academic programs. These visits are considered one of the main means of providing advice and support, leading to continuous development and improvement of the university's operations and outputs.

Objectives of support and follow-up visits

- Supporting direct communication between the Deanship of Development and Quality and employees of the faculties / academic programs at the university.
- Standing on the current situation with regard to the internal quality system in faculties and providing technical support and advice.
- Verifying the extent to which colleges and academic programs meet quality assurance standards at the local and international levels.
- Monitoring the quality of performance in the quality units of the university's faculties and submitting the necessary reports on that.

Second: Support and follow-up of the university's administrative units

a. Renewal of the ISO certificate for the university by the British Institution (BSI)

The university, represented by the Deanship of Quality Development, received the external audit experts of the British Institution (BSI), which awarded the ISO 9001:2008 Total Quality Management System certificate, which ensures continuous improvement and development processes for the level of job performance for university employees. The university has sought to obtain renewal out of its keenness and seriousness to ensure the compatibility and compliance of the university's administrative and academic system with internationally approved procedures, regulations and laws.

By renewing the ISO system, Prince Sattam bin Abdulaziz University ensured that it stands on an equal footing with various educational institutions around the world, in terms of the quality and quality of services provided to its employees. Which would ensure the continuous development of total quality management at all administrative and academic levels, which is considered one of the most important contemporary challenges in the education sector.



development evaluation project

Prince Sattam University launched the developmental evaluation project in 1436, thus joining the first emerging universities in the Kingdom that participated in this project, whose main objective was to examine the current status of quality assurance at the institutional level at the university (the headquarters in Al-Kharj and the university colleges in Aflaj) and in addition to examining the current status of quality assurance On the programmatic level, by evaluating a number of academic programs of the university. Through this project, the university aspires to achieve the following:

- Consolidating the concepts of the requirements for establishing an internal system for quality in accordance with the system of the National Commission for Academic Accreditation and Evaluation.
- Training faculty members to prepare self-studies at the institutional and programmatic levels.
- Strengthening the capabilities of leaders and faculty members in preparing program and course descriptions and preparing periodic reports.
- Independent verification of the calendar through an independent opinion.

It is worth noting that the development evaluation project is the third phase of the university's quality assurance and academic accreditation project, which the university implemented the first two phases (establishing quality assurance systems in faculties, which included the establishment of 27 quality units in faculties and the second), and the second phase (the first self-evaluation phase).

Recommendations made at the institutional level

The Deanship of Development and Quality, headed by His Excellency Dr. Fahd bin Saad Al-Sahli, Dean of Development and Quality, held a meeting for the vice deans and coordinators of development and quality in the faculties of the university. During this meeting, a number of recommendations of the university's external review team were discussed, the most important of which were;

- a. Formation of the Colleges Development and Quality Council.
- b. Determining the tasks of the development and quality units in the faculties.
- c. Mechanism review of academic reports down to senior leaders.
- d. The standard form for meetings of the academic and administrative units of the university.
- e. Directory of advisory boards in colleges

Annual Statistical Report

The annual statistical report was prepared for the academic year 1437/1438 AH, which aims to improve the quality of educational programs in higher education institutions by describing, analyzing and interpreting the trends and opinions of university employees regarding the colleges' policies, programs, current and future plans, and the level of performance of its faculty members, staff, equipment, specializations, and system Academic and other topics of interest to students, directly or indirectly, by applying the following questionnaires:

Program evaluation questionnaire.


A questionnaire to evaluate the students experience.

A questionnaire to evaluate student services and activities.

University Mission Evaluation Questionnaire - Students.

The report was divided into four main sections, where the first section was devoted to studying the description, analysis and interpretation of the program evaluation questionnaire data, the second section was devoted to studying the description, analysis and interpretation of student experience questionnaire data, the third section was devoted to studying the description, analysis and interpretation of the data of the student services and activities evaluation questionnaire, and the fourth section was devoted to studying the description of student services and activities Analysis and interpretation of the data of the university/student mission questionnaire.

Three main paragraphs were discussed in each section, the first concerned with analyzing the results of the opinion poll at the university level as a whole, the second at the gender level and the third at the branch level (description, analysis and interpretation).



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Completed surveys

The Deanship of Development and Quality, in cooperation with Information Technology and Continuing Distance Education, during the whole year 1437/38 AH, completed surveys from the beginning of the integrated university with quality, represented by the following questionnaires:

- Survey of the opinions of male/female employees.
- A questionnaire for faculty members to assess the quality of services.
- Survey of graduates.
- Course evaluation questionnaire.
- Program evaluation questionnaire.
- Questionnaire to evaluate the student's experience.
- Questionnaire to assess the quality of student services and activities.
- Questionnaire of the employer of graduates.
- Questionnaire for the mission of the university - male/female employees.
- University mission questionnaire - faculty members.
- University mission questionnaire - students.

Future Tendencies

In the interest of the Deanship of Development and Quality for the continuous support and development of all faculties and programs of the university, the Deanship looks forward in the next stage to achieving the following:

1. Emphasis on activating the quality assurance system within the university's faculties and working to achieve national and international standards in order to enable the university to obtain accreditation at the institutional and programmatic level.
2. Improving the educational process at the university in order to achieve the development plans of the Kingdom and its vision for the year 2030.
3. Periodically holding specialized conferences and meetings in the areas of quality assurance and academic accreditation.
4. Holding and implementing a number of strategic partnerships and exchanging experiences and knowledge with organizations and bodies specialized in the areas of development and quality.
5. Providing a distinguished set of training programs for faculty members in the areas of development, quality and educational programs
6. Issuing specialized brochures and periodicals, which contributes to the continued dissemination of the culture of quality within the university.
7. Strengthening the bonds of communication with the beneficiaries (internal and external) through clear and announced mechanisms at the university.
8. Contribute to the rehabilitation of the university and its administrative units to comply with the requirements of the ISO 9001 Quality Management System specification for the year 2015.

The End of Report

